

Minutes of the meeting of the **LICENSING COMMITTEE** held at the Council Offices, Whitfield on Wednesday, 25 November 2015 at 5.00 pm.

Present:

Chairman: Councillor P S Le Chevalier

Councillors: P M Brivio  
D G Cronk  
B Gardner  
B J Glayzer  
D Hannent  
L A Keen  
S M Le Chevalier  
D P Murphy  
M J Ovenden  
M Rose

Officers: Democratic Support Officer  
Head of Regulatory Services  
Head of Legal Services  
Licensing Team Leader

8 APOLOGIES

There were no apologies for absence received from Members.

9 DECLARATIONS OF INTEREST

There were no declarations of interest made by Members.

10 MINUTES

The Minutes of the meeting of the Committee held on 2 June 2015 were approved as a correct record and signed by the Chairman.

11 MINUTES OF THE SUB-COMMITTEE MEETINGS

The Minutes of the meetings of the Licensing Sub-Committees held on 29 April, 9 June, 19 June, 30 July, 2 September and 28 September 2015 were received and noted.

12 FEES AND CHARGES 2016/17

The Head of Regulatory Services presented the report to the Committee which set out the fees and charges for 2016/17 relevant to the Licensing Authority.

The Licensing Act fees were set by Central Government and not by the Council; however, the fees set under the Gambling Act were capped by Central Government and set within the guidelines. Members were advised the majority of the proposed fees and charges remained the same with the exception of the removal of some which were now redundant due to amendments in legislation.

RESOLVED: (a) That the Fees and Charges for 2016/17 as set out on Annex 3 be approved.

- (b) That Members approve the general principle that fees are set at an appropriate inclusive level, irrespective of VAT status, and that the VAT element within the overall fee level is then determined.
- (c) That Members approve the general principle that, unless the fee is set by statute, licensing fees will be set on a cost recovery basis.
- (d) That the Head of Regulatory Services be authorised to adopt fees at, or close to government directed levels without the need for further reporting, in cases where the Council is awaiting Government guidance and it has not been possible to set a fee level at this stage.
- (e) That the Head of Regulatory Services be authorised in consultation with the Director of Governance and the Director of Finance, Housing and Community to make minor adjustments to the fees and charges as necessary.

The meeting ended at 5.03 pm.